



**TOWN OF WESTFIELD
TOWN COUNCIL
REGULAR MEETING**

**Tuesday, March 24, 2020
8:00 PM**

PROPOSED AGENDA

This agenda is prepared for the information of the public. It is the order of the meeting; however, if changes in order, deletions or additions are made, they will be noted at the time.

1. Roll Call
2. Invocation
3. Salute to the flag
4. Appointments
5. Presentations
6. Advertised Hearings
 1. GENERAL ORDINANCE NO. 2160
AN ORDINANCE AMENDING THE CODE OF THE TOWN OF WESTFIELD, NEW JERSEY, IN ORDER TO REQUIRE NOTIFICATION TO THE DOWNTOWN WESTFIELD CORPORATION OF BUILDING PERMIT AND DEVELOPMENT APPLICATIONS
 2. GENERAL ORDINANCE NO. 2168
AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWN OF WESTFIELD, NEW JERSEY, IN ORDER TO ESTABLISH THE HUMAN RELATIONS ADVISORY COMMISSION FOR THE TOWN OF WESTFIELD
7. Approval of Minutes from Town Council Conference Session held March 10, 2020
Approval of Minutes from Town Council Regular Meeting held March 10, 2020
8. Petitions and Communications
9. Open discussion by citizens

10. Bills and Claims in the amount of \$202,918.53

11. Reports of Standing Committees

Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to refund Recreation Department Fees
2. Resolution authorizing the Chief Financial Officer to refund unused Parking Permit Fee
3. Resolution to appoint Tax Assessor
4. Resolution to approve budget transfer

Public Safety, Transportation and Parking Committee

Code Review & Town Property Committee

1. General Ordinance No. 2169:
AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWN OF WESTFIELD REGARDING ROAD OPENINGS AND STREET PAVING

Public Works Committee

1. Resolution to award contract for professional engineering services

12. Reports of Department Heads

Adjournment

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 24, 2020

RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individual:

<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Fee</u>
Thomas Jasina 2 Lambert Circle Westfield, NJ 07090	T-05 – 600-071 Tennis/Rec	Daddy Daughter Dance Refund – 2 Participants Thomas Jasina (\$55) Ava Jasina (\$55) Portrait Mailed Fee (\$3.00)	\$113.00
Francini Salas 27 Plymouth Road Westfield, NJ 07090	T-05 -600 - 071 Tennis/Rec	Daddy Daughter Dance Refund – 2 Participants John Scrofani (\$55) Mia Scrofani (\$55)	\$110.00
Kuo-Chang Lu 126 Wyoming Street Westfield, NJ 07090	#195 Membership Refund/Pool Refund - Resident Family of 4 or less 03-55-920-202(Kuo-Chang Lu, Alexander Lu, Brian Lu, Chun Cheng)	Pool Membership 2020	\$420.00
Brett Sussman 236 Brightwood Ave Westfield, NJ 07090	T- 05-600-071 Tennis/Rec	Spring Tennis Refund-Hot Shots/Sat 9:30 am Jillian Sussman	\$77.00

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 24, 2020

RESOLVED, that the Chief Financial Officer be and hereby is, authorized to draw warrant for unused parking permit fee as follows:

Ludwig H. Adams	South Side RR Stn/Lot 3	#20030305	\$580.00
852 Ramapo Way			
Westfield, NJ 07090			

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 24, 2020

WHEREAS, Annmarie Switzer, Tax Assessor, has announced that she will be retiring from her position after twenty-eight years of service to the Town of Westfield; and

WHEREAS, the Town Code of the Town of Westfield Section 2-78 requires that appointment of the Tax Assessor shall be made by the Mayor and Town Council; and

WHEREAS, N.J.S.A., 40A:9-148 states that the term of office shall be for four years beginning on July 1; and

WHEREAS, N.J.S.A., 40A:9-148 states that the position of Tax Assessor shall require that the person who holds that position shall be certified; and

WHEREAS, Neil Rubenstein, holds the required State certification.

NOW THEREFORE, BE IT RESOLVED that Neil Rubenstein be appointed Acting Tax Assessor for a period effective March 30, 2020 through June 30, 2020; and

BE IT FURTHER RESOLVED that Neil Rubenstein be and hereby is appointed the Town of Westfield Tax Assessor for a four (4) year term commencing July 1, 2020 to June 30, 2024 in accordance with N.J.S.A. 40A:9-146.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 24, 2020

RESOLVED that the Chief Financial Officer be and he is hereby authorized to make the following transfer(s) in the 2019 Budget (Appropriation Reserve) accounts:

<u>CURRENT FUND</u>	<u>OUT</u>	<u>IN</u>
FIRE		
9-01-125-231 (Other Expenses)	4,300	
 GASOLINE		
9-01-171-211 (O/E)	1,200	
 POLICE		
9-01-130-101 Salaries and Wages (S&W)		300
9-01-137-246 (O/E)		5,200
	\$5,500	\$5,500

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

PUBLIC WORKS COMMITTEE

MARCH 24, 2020

WHEREAS, the Town has identified a need to survey and delineate the limit of classified wetlands within a portion of Tamaques Park, then file an application with the New Jersey Department of Environmental Protection to obtain a Letter of Interpretation for these wetlands, and

WHEREAS, proposals were received on February 28, 2020 from eleven companies to provide the professional services necessary to address the aforementioned scope of services, and

WHEREAS, the Town Engineer has reviewed the Proposals and recommends that a professional services contract for the aforementioned services as outlined in the Proposal dated February 28, 2020, be awarded to LAN Associates, 445 Godwin Avenue, Suite 9, Midland Park, NJ, 07432, and

WHEREAS, Certificate of the Town Treasurer, certifying to the availability of adequate funds for this contract, prepared in accordance with N.J.A.C. 5:30 1.10 has been furnished to the Town Clerk. Expenditure of funds to be charged to the Park Improvement Fund, T-05-600-076, under Purchase Order #20-00935.

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Westfield that the aforementioned contract for professional engineering services required for the survey and delineate the limit of classified wetlands within a portion of Tamaques Park be awarded to LAN Associates, 445 Godwin Avenue, Suite 9, Midland Park, NJ 07432 in an amount not to exceed \$15,000.00.